



Excelsior University

May Newsletter 2023

Career Spotlight Edition



Business

Office Manager - Sometimes an office can seem like a well-oiled machine. Other times, unexpected problems arise. Printers run out of ink, mail systems are disrupted, deadlines pass by, and phones go unanswered...it can get messy! It helps to have someone around to take the reins and get things back on track. [Let's take a closer look at this position.](#)

Health Sciences

Health Information Specialist - When you visit the doctor, your personal information is taken down and stored with other data such as lab reports, previous diagnoses, and other clinical information. Health information specialists work with health information technology to keep patient data and health records organized in compliance with laws pertaining to health information management. [Learn More](#)



Nursing

Nurse Manager - Nurse managers are, first and foremost, registered nurses who often work with patients, but they also have an important role behind the scenes. They play a crucial role in making sure a health care facility runs efficiently and in supervising the nursing staff. [Learn More](#)

Annual Nursing and Health Sciences Educational Institute Conference – Friday April 21st

Excelsior University's Annual Nursing and Health Sciences Educational Institute provides an opportunity for nursing and health sciences individuals to share success stories and provide a forum for information sharing, informal networking, and formal education opportunities. This conference is held online. [Click Here](#) for more information and to register!

Date & Time :

📅 Fri, Apr 21, 2023 at 9:00 AM - Fri, Apr 21, 2023 at 3:00 PM (CDT)

To learn more about Excelsior University and the benefits of being a partnership student, schedule a virtual meeting with your Partnership Manager, Robert Lyons, by emailing - RLyons@excelsior.edu

For more information about Excelsior University and the partnership program, please contact the Partnership Admissions team (844-843-9296)